

# 2019 JBER Motorcycle Safety Training Request

**FORM INSTRUCTIONS:** All blocks must be **typed or legibly filled out** as they apply. All information is subject to audit for accuracy and regulatory compliance by JBER Motorcycle Safety Program Management.

1. This is to certify the member indicated below is assigned to or employed at JBER and eligible to complete Motorcycle Training arranged through the JBER Occupational Safety Office.

**Member Full Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ **Rider Phone #:** \_\_\_\_\_

**Service Branch:** \_\_\_\_\_ **Course (check one):**    **BRC**    **BRC-2**    **ARC**

**Unit Assigned:** \_\_\_\_\_

By signing below, I have read and meet the intent to ride per the *Installation Commander's Letter on Motorcycle Safety (JBER-57)*, and understand that I am obligated to complete the course once I receive a voucher and schedule training. If I fail to reschedule or cancel with the contractor at least **48 hours** prior to the report date, I will be responsible for the cost of the training.

**Member Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

2." The Motorcycle Safety Representative (MSR)/Unit Motorcycle Mentor (UMM) shall validate the intent to" ride by confirming the member's possession of the listed items before authorizing advancement of this request.

**MSR/UMM:**

Hwmm"Pcog"cpf" I tcfg<aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa

Gockn<aa

Qhhkeg"Rjqqg<aaaaaaaaaaaaaaaaaaaa"" Fcvg<aaaaaaaaaaaaaa

Signature: \_\_\_\_\_

**MSR/UMM must check all items before signing:**

Motorcycle Learner's Permit ( <i>BRC requests</i> )
Motorcycle Endorsement ( <i>BRC-2 or ARC requests</i> )
Personal Protective Equipment
Rider Initial and Preseason Briefing
Rider Agreement & Mentor Tracking ( <i>USARAK</i> )
AFSAS MUSTT Account ( <i>AF Only</i> )

3. By signing, the member has satisfied the prerequisites for the intent to operate a motorcycle and will adhere to all applicable regulations and command policies. If the member fails to follow the cancellation policy, I will support the JBER Occupational Safety Office with providing the reason for the absence and either facilitate restitution or submit a memorandum for exemption as specified in JBER-57 paragraph 7.

**Commander Endorsement (Air Force: Field Grade or Alternate on G-Series Orders)**

(USARAK: Field Grade or Company/Battery/Detachment/Troop Commander under Command Authority):

Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Email: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Member Submission Instructions:** Email this completed form to [673abw.seg@us.af.mil](mailto:673abw.seg@us.af.mil)

Contact the JBER Occupational Safety Office at 552-6850 if you do not receive a response within four duty days.

**JBER Occupational Safety Staff Only:**

Approval #: \_\_\_\_\_ Approval Date: \_\_\_\_\_ Staff Signature: \_\_\_\_\_

Print Last Name(if wet signature) \_\_\_\_\_

**Rider has 10 calendar days from the approval date to deliver the form to the contractor and schedule class, or the form becomes void.**

# **JBER Motorcycle Training Instructions**

Military Motorcycle Rider,

Once your motorcycle training request is approved by the JBER Occupational Safety Office, you may proceed with scheduling the requested course with the contractor. Motorcycle training is contracted through Motorcycle Times Inc. (MTI) at the following locations:

**House of Harley Davidson**  
**4334 Spenard Road**  
**Anchorage, AK 99517**  
**(907) 248-5300**  
***BRC, BRC-2, and ARC available***

**Denali Harley Davidson**  
**1497 South Hyer Road**  
**Wasilla, AK 99654**  
**(907) 373-3366**  
***BRC Only***

Approved riders must register and complete the class they are approved for by visiting the dealership in person at the selected location within **10 days** to deliver the approved request form and schedule training. At that point, riders will receive further instructions and class materials from the contractor. Failure to comply will result in the voucher becoming invalid. Booking classes at both locations at the same time to obtain a preferential slot is unauthorized by the contractor and may result in the rider reimbursing the contractor or government.

Cancellation and rescheduling requests must to be given to MTI within **48 hours** of the course start date, or the rider will be responsible for the cost of the training per the Commander's Policy on Motorcycle Safety (JBER-57).

Riders will be expected to provide their own personal protective equipment (PPE) for training as instructed by MTI. Riders are highly encouraged to use gear that incorporates fluorescent colors and retro-reflective material. In accordance with DoDI 6055.04, riders must have the following PPE:

- Helmet (DOT or Snell Standard M2005)
- Full Fingered Gloves or Mittens
- Long Sleeved Shirt or Jacket
- Eye Protection (ANSI Z87.1 Approved)
- Over the Ankle Sturdy Footwear
- Long Trousers