

## MARRIAGE CHECKLIST

- \_\_\_ 1. DEERS Enrollment/ID Card(s): Spouse and all stepchildren (if applicable) will be added to DEERS.
  - a. Dependent spouse requirements: Photo ID and SSN card (with new name) Receipt from SSN office will suffice if member doesn't have actual SSN card.
  - b. Dependent stepchildren: Birth Certificate (original or certified copy) and SSN card.
- \_\_\_ 2. DD Form 93 (vRED) Emergency Data: You will be responsible for updating your emergency data on vMPF. If you have any questions, contact AFPC @ 1-800-616-3775 or DSN: 665-3995.
- \_\_\_ 3. Servicemen's Group Life Insurance (SGLI). You should update this form as your marital status changes. You can download and complete the SGLV 8286 via [www.insurance.va.gov](http://www.insurance.va.gov) hand-carry this form to the Customer Service office and sign the form in front of a Customer Service Rep.
- \_\_\_ 4. If MIL to MIL, you must fill out the AF Form 1048 (Join-Spouse Application)
- \_\_\_ 5. Family Servicemen's Group Life Insurance (FSGLI). This will automatically be set up and deducted from your military pay, however, if you do not want this coverage, you must fill out the declination form with Customer Support.
- \_\_\_ 6. TRICARE Enrollment: Visit TRIWEST located in the hospital to update all dependents. Please bring all DD form 1172's as proof of enrollment in DEERS.
- \_\_\_ 7. TRICARE Family Member Dental Plan (FMDP): Dependents are not automatically enrolled in the dental plan. For enrollment info, visit [www.tricaredentalprogram.com](http://www.tricaredentalprogram.com)
- \_\_\_ 8. Command Sponsorship, if your spouse is not from Alaska. Please follow the Command Sponsorship Application located on the Forms Wall.
- \_\_\_ 9. Automatic Command Sponsor for Residents of Alaska. You must provide proof that your new spouse is a resident of Alaska. Drivers License, registration...You will receive a Command Sponsorship Letter for Finance.
- \_\_\_ 10. Finance: Present your marriage certificate and command sponsorship letter (if applicable) to update BAH, BAS and COLA entitlements. POC: Military Pay; 552-9104/5212