



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, 673D AIR BASE WING
JOINT BASE ELMENDORF-RICHARDSON, ALASKA**

01 Mar 2018

MEMORANDUM FOR RECORD

FROM: 673 FSS/FSPFD

8517 20th Street Ste 111F

Joint Base Elmendorf-Richardson, AK 99506-3950

SUBJECT: Command Sponsorship Package

1. Automatic Command Sponsorship:

- A. Dependent born in Alaska (DEERS Auto Sponsorship MFR)
- B. AD member who separate while in Alaska (copy of DD 214)
- C. Alaska residence prior to Marriage

2. En-route or while stationed at JBER:

- A. AF 1466 completed/signed by MTF representative
- B. Marriage Certificate
- C. PCS orders and amendments to JBER
- D. DD 1172 from Customer Service Section at MPS (DEERS office)
- E. Birth Certificates for Children that were not born in Alaska
 - 1. Certified court documentation stating 51% or more custody.
 - 2. Dependency Determination approval

3. If you have any questions, please feel free to contact the Career Development Office at DSN 552-808 option 2, option 5