

DOCUMENTS NEEDED FOR ORDERS – KOREA

RANK/NAME: _____ PHONE: _____

SUPERVISOR'S RNK/NAME/PHONE: _____ REQUESTED DEPARTURE DATE: _____

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| <p>1. ASSIGNMENT ACKNOWLEDGMENT (PAGE 8 via vMPF)</p> <p>2. MEDICAL MFR (Obtained via vMPF)</p> <p>3. DENTAL MFR (Obtained via vMPF)</p> <p>4. IMMUNIZATIONS MFR (Obtained via vMPF)</p> <p>5. SECURITY MGR LTR/JPAS MEMO (Obtained via vMPF)</p> <p>6. AF FM 965</p> <p>7. COT ELECTION STATEMENT</p> <p>8. FOLLOW ON APPLICATION: (completed via vMPF or hard copy if vMPF is down, must be completed within 15 days of assignment if departing in less than 150 days,)</p> <p>9. DEPENDENTS REMAIN OVERSEAS (DRO) APPLICATION (Submit through myPers only if you have dependents and they are staying at JBER)</p> <p>10. SGLI (from PRDA or milConnect website)</p> <p>11. DD FM 1172 (Only if you have dependents, from DEERS or milConnect website,)</p> <p>12. PCS ORDERS TO JBER (copy from PRDA or vMPF)</p> <p>13. RETAINABILITY for KOREA/FOLLOW ON (Must be completed within 30 days of assignment notification)</p> | <p>14. PERSONNEL PROCESSING CODE (PPC): Read over <u>everything</u> in PPC RAO as more requirements can exist due to AFSC/Rank/DESTINATION.</p> <p>15. ALS CERT (only if SRA)</p> <p>16. AF FORM 422A (obtained via IMR)</p> <p>17. IMMUNIZATIONS RECORD (JEVx2, MMRx2, Typhoid, Anthrax, and Smallpox)</p> <p>18. TRAINING CERTS:</p> <ul style="list-style-type: none">a. THEATER SPECIFIC TRAINING (via USK)b. SABC - CBT (via ADLS)c. SABC – HANDS ON (through your UDM/Training POC and updated in ADLS)d. CBRN – CBT (Must be current past the departure date)e. CBRN–DEFENSE SURVIVAL (Must be current past the departure date and updated in ADLS)f. SERE (completed via ADLS) <p>19. QUANTITATIVE FIT TEST (QNFT)</p> <p>20. ISOPREP MFR from UDM</p> <p>21. KRO LTR (signed on bottom of MFR)</p> <p>22. KAIP ELECTION (elect or decline KAIP)</p> <p>23. AF Form 522 (WITHIN 120 DAYS OF PDD)</p> <p>24. AF IMT 1546 (Must be stamped/signed by TMO)</p> |
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25. Please initial next to each statement below indicating that you understand the following:

_____ I understand all items above must completed and turned in to the assignment POC via email to receive orders within 120 days of projected departure date.

_____ Due to complexity of Korea assignments I understand that a face-to-face interview with an assignment counselor has to be conducted as PER the PPC RAO. I understand that assignment POC needs to be contacted to set an appointment for the briefing.

_____ If I have returned dependents to the CONUS on an Early Return of Dependents (ERD) order, I must provide a copy of the order (Front and back) to Outbound Assignments to process my PCS orders.

_____ My PT test must be current at **least 42 days past my RNLTD**. If it expires prior to that **date, I understand I must retest prior to my final out-processing and provide a copy of the AFFMS Fitness print out to an assignments counselor. If my PT scores are not current at least 42 days past my RNLTD, I will not be allowed to out-process even if I intend on reporting to my next base prior to my RNLTD.**

_____ I must depart JBER during my DEROS month within 2 duty days of final out-processing, unless my commander has approved OCONUS leave (leave dates and contact info must be included on my PCS orders)

_____ If I am placed on a profile or medical hold that will expire after my departure date, I must provide an AF Form 422 or memorandum signed by my provider at my final out-processing appointment. The document provided must specifically state that I am cleared to PCS and must be dated after I was put on the profile/medical hold.

_____ I must be in uniform for my out-processing appointment.

Printed Name and Signature: _____ Date: _____

(Wet signature or digital signature)