

**Joint Base Elmendorf-Richardson
Annual Volunteer of the Year and Volunteer Excellence Award Nomination Form**

TIMEFRAME: Annual (VOY) Lifetime (VEA, Civilian)

CATEGORIES: Military Family Youth: Age: ____ Civilian
 Group

(If Civilian select one): Adult Family Member DoD Civilian Retiree

The person or family being nominated for the award:

Nominee: _____ Title or Rank: _____

Cell/Home/Work phone: _____ Email: _____

Unit/Agency where they volunteered: _____

Family Information: (If applicable)

Spouse's name: _____ Title or Rank (if applicable): _____

Cell/Home/Work phone: _____ Email: _____

The person submitting this form:

Nominator: _____ Title or Rank: _____

Cell/Home/Work phone: _____ Email: _____

Unit/Agency: _____

Commander/Director Signature: _____

Title or Rank: _____

Cell/Home/Work phone: _____ Email: _____

Unit/Agency: _____

On the next page or a separate attachment, describe the volunteer's performed contributions that were outstanding in a sustained, direct and consequential nature either in our military or local civilian communities within the commuting distance to JBER. The volunteer service write-up must demonstrate impact, be significant and relevant, produce tangible results and reflect favorably on the military community (on or off base). Finally, as best as possible, list any other unit/agency where the nominee has volunteered.

Submissions for Volunteer of the Year nominations must be received by the JBER VC no later than COB on 17.

**Annual VOY and VEA Nomination Form
(Continuation Sheet)**

Volunteer’s Service Write-up: (The write-up is not to exceed a total of 4859 characters or 43 lines of information (narrative style), using Times New Roman or Arial, 12pt font)

Other Unit/Agency volunteered for:

Unit/Agency	Volunteer Position Title	Hours contributed during the 2023 CY

Submissions for Volunteer of the Year nominations must be received by the JBER VC at no later than COB on 17 February.