

**Joint Base Elmendorf-Richardson
Annual Volunteer of the Year and Volunteer Excellence Award Nomination Form**

TIMEFRAME: Annual (VoY) Volunteer Excellence Award (Civilian)

CATEGORIES: Military Family Youth: Age: _____ Civilian
 Group

(If Civilian select one): Adult Family Member DoD Civilian Retiree

The person or family being nominated for the award:

Nominee: _____ **Title or Rank:** _____

Cell/Home/Work phone: _____ **Email:** _____

Unit/Agency where they volunteered: _____

Family Information: (If applicable)

Spouse's name: _____ **Title or Rank (if applicable):** _____

Cell/Home/Work phone: _____ **Email:** _____

The person submitting this form:

Nominator: _____ **Title or Rank:** _____

Cell/Home/Work phone: _____ **Email:** _____

Unit/Agency: _____

Commander/Director Signature: _____

Title or Rank: _____

Cell/Home/Work phone: _____ **Email:** _____

Unit/Agency: _____

On the next page or a separate attachment, describe the volunteer's performed contributions that were outstanding in a sustained, direct and consequential nature either in our military or local civilian communities within the commuting distance to JBER. The volunteer service write-up must demonstrate impact, be significant and relevant, produce tangible results and reflect favorably on the military community (on or off base). Finally, as best as possible, list any other unit/agency where the nominee has volunteered.

Submissions for Volunteer of the Year nominations must be received by the JBER VC no later than COB on 3 March 2025.

**Annual VOY and VEA Nomination Form
(Continuation Sheet)**

Volunteer’s Service Write-up: (The write-up is not to exceed a total of 4859 characters or 43 lines of information (narrative style), using Times New Roman or Arial, 12pt font)

Other Unit/Agency volunteered for:

Unit/Agency	Volunteer Position Title	Hours contributed during the 2024 CY

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