

JBER FIRE EMERGENCY SERVICES



FIRE SAFETY AWARD GUIDANCE

INTRODUCTION

The Fire Emergency Services (FES) Flight manages a robust and comprehensive fire prevention and education program for Joint Base Elmendorf-Richardson (JBER). Execution of the Fire Prevention Program is a top priority for the FES flight. The objectives of this program are to prevent the loss of life and property by fire through effective motivation of installation personnel to develop good fire prevention practices, to recognize and eliminate fire hazards, and to improve awareness of proper fire reporting and emergency building evacuation procedures. To successfully achieve program objectives, the Fire Prevention Team has developed an all-hazard community risk reduction model centered on the following priorities:

- Fire Safety Education
- Fire Prevention Inspection
- Code Enforcement and Analysis
- Pre-incident Planning
- Fire Investigation

To successfully manage these priorities we have formed close working relationships with functional managers, safety representatives, facility managers, and fire wardens for their enforcement and management of the fire prevention program at the unit level. The Fire Safety Award Program was developed to acknowledge contributions to fire prevention and life safety through a pattern of excellence or noteworthy acts. This award is used to recognize model performers and encourage others to follow their example.

FIRE SAFETY AWARD AND RECOGNITION

PURPOSE: The Fire Safety Award recognizes individual and group contributions towards fire safety and their organization's fire prevention program. Nominees are evaluated for the effectiveness, educational value, breadth of impact, and thoroughness of their actions in direct support of their organization's mission. The Assistant Chief of Fire Prevention administers the award program on behalf of the Fire Chief.

CRITERIA: This award is given to individuals or groups who excelled in their duties, established a pattern of excellence, and improved fire safety while managing an effective Fire Prevention Program for facilities under their control. To be eligible, an individual or group shall have demonstrated one or more of the following criteria:

- No fires within the past year for areas/facilities under their control
- All fire prevention requirements are up to date
- Consistent safety performance over time
- New or innovative methods for the implementation of safety
- Proactive fire prevention efforts
- Fire prevention efforts positively impacted the unit

ELIGIBILITY: Military and civilian personnel assigned to the 673 ABW, subordinate units, tenants, and mission partners.

AWARD PRESENTATION: The Assistant Chief will notify the Commander of the award recipient and presentation of the award certificate will be at the next quarterly Environmental, Safety and Occupational Health Council (ESOHC) meeting or other recognized forum.

RESPONSIBILITIES

The following are the responsibilities of the Fire Prevention Team:

Fire Inspectors:

- Execute the fire safety award program
- Promote the award program throughout JBER
- Maintain close working relationships with functional managers, unit safety representatives, facility managers, and fire wardens
- Track individual and organizational fire safety performance
- Identify individuals or programs that meet award criteria
- Seek nominations from functional managers, supervisors, and safety officials
- Prepare and forward nominations to the Assistant Chief of Fire Prevention

Assistant Chief of Fire Prevention:

- Direct implementation of the award program
- Provide guidance and oversight for the award program
- Track organizational fire safety performance
- Ensure nominations are submitted when warranted
- Select award winner among nominees
- Prepare certificates for award winners
- Notify Commander of award recipient
- Coordinate presentation of award
- Keep the Fire Chief informed on award program
- Promote the award program throughout the JBER community

PROGRAM RULES

- Any functional manager, supervisor or safety professional can nominate an individual or group for the award.
- Nominations will consist of a short narrative detailing the nominee's performance or contributions.
- Nominations shall directly relate to fire safety and demonstrate the nominee's or group's contribution to the organization's Fire Prevention Program.
- The performance or contributions shall be recent, not projected, and must have occurred within the calendar year being nominated.
- Only one award recipient will be selected for each quarter.
- An individual or group may be nominated during multiple quarters however each recipient is limited to one award per calendar year.
- Nominations can be e-mailed to 673ces.cef.fireprevention@us.af.mil.